

California State University, Long Beach
College of Liberal Arts
Department of Geography

Recruitment #: 19/20-ISA-GEOG

Position: Instructional Student Assistant - Geography

Effective Date: August 19, 2019 / Fall Semester (Contingent on Budget)
January 21, 2020 / Spring Semester (Contingent on Budget)

Salary Range: \$14.00 to \$20.42 per hour, Up to 11 hours per week.

Minimum Qualifications:

- Currently admitted or enrolled in a CSULB degree program, preferably pursuing the Masters of Arts in Geography, and remain academically eligible during the semester of employment.
- Cumulative GPA of 3.0 or higher.
- Successful completion of courses with an A or a B (or demonstrate knowledge of course material).

Desired/Preferred Qualifications:

- Must be available MW 11:00am-12:15pm, 12:30pm-1:45pm OR TuTh 11:00am-12:15pm.
- Must be committed to creating a welcoming and inclusive learning/working environment.

Duties:

- Attend the lecture every week.
- Lead an instructional support section that helps students with challenging course concepts.
- Hold one office hour per week, per unit.
- Attend pre-semester and weekly training.
- Meet with course instructor as required.

The Department of Geography at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

Required Documentation:

- A letter of application addressing all qualifications for the position.
- Resume with current email address.
- Unofficial Transcripts.
- Instructional Student Assistant Application Form.

Application Deadline: Position open until filled (or recruitment canceled). Review of applications to will begin immediately. Application, required documentation, and/or requests for information should be addressed to:

Suzanne Dallman, Graduate Advisor
Department of Geography
California State University, Long Beach
Long Beach, California 90840
(562) 985-7529
Suzanne.Dallman@csulb.edu

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.