**10 Steps in the Assessment Process**

*Articulate your plan for assessing your project. See Schuh, J. (2016) Chapter 2 for more information*

**Step 1: What are the issues at hand?**

**Step 2: What is the purpose of the assessment?**

**Step 3: Who should be studied?**

**Step 4: What is the preferred assessment method?**

**Step 5: How should we collect our data?**

**Step 6: What instrument should we use?**

**Step 7: How should we analyze our data?**

**Step 8: How should we report our results?**

**Step 9: How can we use data for improvement?**

**Step 10: What changes do we need to make to the assessment process in the future?**