**Assessment Self-Assessment**

Using the learning outcomes you previously identified, complete this worksheet to evaluate the quality of outcomes. Using a scale of 1 – 5, assess your progress toward meeting the goals outlined below. Discuss your score for each item and identify what you may need to do for improvement, if necessary.

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| **1= does not meet 2 3 = somewhat meets 4 5 = Meets**  |
| **Assessment Goals** | **Score** | **Notes** |
| 1. Outcomes are explicit and easily understood by our stakeholders |  |  |
| 2. It is clear to stakeholders how outcomes will be achieved  |  |  |
| 3. Outcomes are realistic & achievable  |  |  |
| 4. Outcomes are measureable  |  |  |
| 5. Planned resources & activities enable outcomes to be successfully met - the relationship b/w activities & outcomes is clear |  |  |
| 6. Assessment tool(s) aligns clearly with desired outcomes and goals |  |  |
| 7. The assessment plan is externally informed (e.g. research, best practices, peer institutions)  |  |  |

*Use the following questions to help establish your assessment plans:*

|  |  |  |
| --- | --- | --- |
| **What are you assessing?** | * Student Learning
* Level of Satisfaction with Services
* Efficiency of Process or Productivity of Process
 |  |
| **Why are you assessing?** | Internal Purposes:* Good management and/or Quality motivation
* Commitment to students

External Purposes:* Accreditation or Reporting
* Benchmarking
 |  |
| **From whom will you collect data?** | * Incoming or current students, alumni
* Faculty and/or staff
* Other institutions
* Community members
* Other stakeholders: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  |
| **How will you collect data?** | Direct measures (direct display/demonstration of knowledge or skills)* Quiz, Exam, Essay
* Evaluation with criteria or rubric
* Licensure
* Project
* Document analysis

 Indirect measures (reflection of knowledge or skills, general data) * Survey or Interview
* Observation or Focus Groups
* Descriptive Statistics (e.g. enrollment trends, demographics, graduation or retention rates)
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| **How will you use the data?** | * To make improvements
* To fulfill a request or requirement
* To support a proposal
* To recruit new students
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  |

Additional Notes: