**Assessment Self-Assessment**

Using the learning outcomes you previously identified, complete this worksheet to evaluate the quality of outcomes. Using a scale of 1 – 5, assess your progress toward meeting the goals outlined below. Discuss your score for each item and identify what you may need to do for improvement, if necessary.

|  |  |  |
| --- | --- | --- |
| **1= does not meet 2 3 = somewhat meets 4 5 = Meets** | | |
| **Assessment Goals** | **Score** | **Notes** |
| 1. Outcomes are explicit and easily understood by our stakeholders |  |  |
| 2. It is clear to stakeholders how outcomes will be achieved |  |  |
| 3. Outcomes are realistic & achievable |  |  |
| 4. Outcomes are measureable |  |  |
| 5. Planned resources & activities enable outcomes to be successfully met - the relationship b/w activities & outcomes is clear |  |  |
| 6. Assessment tool(s) aligns clearly with desired outcomes and goals |  |  |
| 7. The assessment plan is externally informed (e.g. research, best practices, peer institutions) |  |  |

*Use the following questions to help establish your assessment plans:*

|  |  |  |
| --- | --- | --- |
| **What are you assessing?** | * Student Learning * Level of Satisfaction with Services * Efficiency of Process or Productivity of Process |  |
| **Why are you assessing?** | Internal Purposes:   * Good management and/or Quality motivation * Commitment to students   External Purposes:   * Accreditation or Reporting * Benchmarking |  |
| **From whom will you collect data?** | * Incoming or current students, alumni * Faculty and/or staff * Other institutions * Community members * Other stakeholders: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| **How will you collect data?** | Direct measures (direct display/demonstration of knowledge or skills)   * Quiz, Exam, Essay * Evaluation with criteria or rubric * Licensure * Project * Document analysis     Indirect measures (reflection of knowledge or skills, general data)   * Survey or Interview * Observation or Focus Groups * Descriptive Statistics (e.g. enrollment trends, demographics, graduation or retention rates) |  |
| **How will you use the data?** | * To make improvements * To fulfill a request or requirement * To support a proposal * To recruit new students * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

Additional Notes: