**Checklist for Assessment**

1. \_\_\_\_\_\_ **Aligned & Articulated**
2. \_\_\_\_\_\_ **Intentional** – Is assessment intentionally addressed?
3. \_\_\_\_\_\_ **Developed** – have assessment issues been carefully analyzed before a plan is

implemented?

1. \_\_\_\_\_\_ **Integrated** – Is assessment integrated throughout the program *or course* and not viewed

as an “add-on” (i.e. implemented only as a pre-post phenomenon?)

1. \_\_\_\_\_\_ **Focused** – Is assessment realistic, with 2 – 3 outcomes being assessed per program *or*

*course* per year?

1. \_\_\_\_\_\_ **Shared** – Is assessment shared with others on campus through partnerships?
2. \_\_\_\_\_\_ **Supported** – Is the senior leadership supportive of assessment efforts?
3. \_\_\_\_\_\_ **Resourced** – Is there adequate time and funding for assessment efforts and have

administrators and faculty received sufficient training and knowledge in assessment, with ongoing professional development?

1. \_\_\_\_\_\_ **Analyzed** – Have the assessment tools, results, process been analyzed and evaluated?
2. \_\_\_\_\_\_ **Communicated** – Have the results been communicated to all stakeholders?
3. \_\_\_\_\_\_ **Used** – Have the results been used – for program improvement as well as for learner

feedback?

1. \_\_\_\_\_\_ **Reviewed** – Has the assessment process and strategy been reviewed on a regular basis

and improved upon?

***Source: Adapted from Darla Deardorff, 2008***