Getting Ready to Register and How to Create a Balanced Schedule

For First-Time / First-Year and Continuing Students
How to Create a Balanced Schedule

How many classes should you take?

• First-Year students taking 15 units per semester = 120 units in 4 years to complete your Bachelor of Arts
• number of classes (units) taken per semester determines your progress toward graduation
• know your total units needed toward 120 (120 units needed to graduate)
• consider your circumstances (work, family, other obligations etc.)
• take the number of units that works for you and is a right fit for you
Graduation Requirements

A total units **120 of those 40 units** must be Upper Division (300 or 400 level courses)

Bachelor of Arts in Human Development requires **39 units**

Students MUST must earn a grade of “**C**” or better for ALL COURSES for the major requirement
Create a Balanced Schedule: Example for Continuing Students -- Semester 5 or 6

Balance Major, GE, & Electives classes

- maximum of 3 Human Development classes each semester
- Upper Division GE (B or C or any remaining GE course)
- General Elective (any course units) or explore a minor

Check the online Schedule of Classes for classes.

<table>
<thead>
<tr>
<th>SAMPLE SCHEDULE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Course</td>
<td>3</td>
</tr>
<tr>
<td>Major Course</td>
<td>3</td>
</tr>
<tr>
<td>Major Course or Upper Division Elective</td>
<td>3</td>
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<tr>
<td>Upper Division GE (B or C or D)</td>
<td>3</td>
</tr>
<tr>
<td>General Elective or Explore a minor</td>
<td>1-3</td>
</tr>
<tr>
<td><strong>TOTAL UNITS</strong></td>
<td><strong>13-15</strong></td>
</tr>
</tbody>
</table>
How to Enroll in Courses Example:

1. In your MyCSULB Student Center, click “Search” under Academics tab.

2. Under “Course Number” drop-down:
   - Select “Greater Than or Equal To”
   - In box, type “300”

3. Click on the arrow to expand “Additional Search Criteria”

4. To find Upper Division GE courses:
   - Select “General Education” from “Course Attribute”
   - Specify “GE AREA” under Course Attribute Value:
     - UD Sci Inq & Quan Rsn (UD B)
     - UD Art or Humanities (UD C)
     - UD Social Sciences (UD D)
How to Enroll in Courses

Example:

**HOW TO ENROLL IN COURSES**

1. In your MyCSULB Student Center:
   - A. Click Enroll
   - B. Select “Fall 2022” to access your Enrollment Shopping Cart

2. OR
   - B. If a Class Number is provided, enter the 4 or 5 digit code

3. If no specific Class Number is provided, use Class Search to select courses and place in Shopping Cart
   - B. Review class information for prerequisites
   - A. Review class information for prerequisites
   - A. Click “Next” to add course to Shopping Cart, and then click “Proceed to Step 2 of 3”

4. Select “Finish Enrolling” to officially add course(s)
   - A. A green check mark indicates successful enrollment
   - B. A red “X” indicates you are not enrolled (read the error message given)