Getting Ready to Register and How to Create a Balanced Schedule For Transfer Students
How to create a balanced schedule

How many classes should you take?

- 15 units per semester = 60 units in two years (4 semesters) for transfers
- Number of classes (units) per semester determines your progress toward graduation
- Know your total units needed toward 120 (120 units needed)
- Consider your circumstances (work, family, other obligations etc.)
- Take the number of units that works for you and is a right fit for you
Graduation Requirements

Total units **120** (40 must be upper division—300 or 400 level courses)

Bachelor of Arts in Human Development **39** units

Students must earn a grade of "**C**" or better for all courses for the major requirement
Create a Balanced Schedule: Example for transfer students

Balance Major, GE, & Electives classes

• Maximum 3 Human Development classes each semester
• Upper Division GE B or C or any remaining GE class. Do not take UD GE D. HDEV 307/357 double count as Major and GE UD D.
• General elective (units) or explore a minor

Check the online Schedule of Classes for classes.

<table>
<thead>
<tr>
<th>SAMPLE SCHEDULE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Course</td>
<td>3</td>
</tr>
<tr>
<td>Major Course</td>
<td>3</td>
</tr>
<tr>
<td>Major Course or Upper Division Elective</td>
<td>3</td>
</tr>
<tr>
<td>Upper Division GE (B or C or D)</td>
<td>3</td>
</tr>
<tr>
<td>General Elective or Explore a minor</td>
<td>1-3</td>
</tr>
<tr>
<td><strong>TOTAL UNITS</strong></td>
<td><strong>13-15</strong></td>
</tr>
</tbody>
</table>
How to Enroll in Classes

Example:

1. In your MyCSULB Student Center, click “Search” under Academics tab.

2. Under “Course Number” drop-down:
   - Select “Greater Than or Equal To”
   - In box, type “300”

3. Click on the arrow to expand “Additional Search Criteria”

4. To find Upper Division GE courses:
   - Select “General Education” from “Course Attribute”
   - Specify “GE AREA” under Course Attribute Value:
     - UD Sci Inq & Quan Rsn (UD B)
     - UD Art or Humanities (UD C)
     - UD Social Sciences (UD D)
How to Enroll in Classes Example:

**1. Enroll in Classes**

- **A1.** Click Enroll
- **B1.** Select “Fall 2022” to access your Enrollment Shopping Cart

**2. Add to Cart**

- **A2.** Enter Class #
- **B2.** If a Class Number is provided, enter the 4 or 5 digit code
- **A3.** Enter Class Name
- **B3.** If no specific Class Number is provided, use Class Search to select courses and place in Shopping Cart

**3. Review Information**

- **A4.** Review class information for prerequisites
- **B4.** Click “Next” to add course to Shopping Cart, and then click “Proceed to Step 2 of 3”

**4. Proceed to Next Step**

- **A5.** Select “Finish Enrolling” to officially add course(s)
- **B5.** A green check mark indicates successful enrollment
- **B6.** A red “X” indicates you are not enrolled (read the error message given)