



501(c)3 Federal Tax ID# 33-0412749

ORGANIZATION: Food Finders (501c3 non-profit), www.foodfinders.org

COMMITMENT: *Digital Marketing Internship* - This is an internship position with a flexible schedule based out of our Los Alamitos office. This position can be in person or remote.

ORGANIZATION OVERVIEW: Food Finders reduces hunger and prevents food waste by rescuing surplus food, connecting this abundance with people in need, and inspiring others to do the same. This food helps feed Southern California's most vulnerable populations.

POSITION OVERVIEW: We are seeking an individual interested in gaining valuable experience in food rescue, food justice, food waste prevention and non-profit program development to assist in our organization. This position will involve working at our office in Los Alamitos.

PRIMARY RESPONSIBILITIES:

- Curate video and photo content for our social media platforms including Facebook, Twitter, and Instagram.
- Schedule photo appointments with our organizational partners including but not limited to food donors, volunteers, and our partner agencies.
- Assist with organically growing our social media presence.
- Copy writing for social media contents.
- Scheduling and publishing of content for social media channels.
- Graphic creation using Canva and Adobe Suite for flyers, social media and operational materials.

BENEFITS:

- Hands on experience working in the food justice industry and coordinating digital marketing.
- Valuable experience working in a dynamic, diverse, and growing non-profit
- Opportunity to make a difference in the lives of individuals, their families and the community

QUALIFICATIONS: The ideal candidate will have a strong interest in marketing and social media, interest in food waste prevention and food insecurity. We are looking for a people-person with great communication skills, who is comfortable working with people from different backgrounds. Flexible schedule can be accommodated. Must have a strong interest in working in a non-profit setting.

OTHER QUALIFICATIONS INCLUDE:

- Excellent interpersonal and written communication skills
- Strong organization and time-management skills
- Familiarity with Adobe Suite.
- Independent, highly organized and detail-oriented
- Strong work ethic and enthusiastic team player



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COMPENSATION: This is a paid internship position. Letter of recommendation can also be provided. Signature on required service hours will also be provided.

HOW TO APPLY: Send a cover letter to srosas@foodfinders.org answering the following questions

- Why would you like to apply for the Digital Marketing Internship position?
- What do you hope to gain by joining our team?

If you are completing hours for service learning/internship, please indicate how many hours need to be completed and when do they need to be completed by.

Subject line should read, Administrative Internship (YOUR NAME). No phone calls please.