



Internship Opportunities

The Power to Make a Difference

You have the power to make a difference in our community by empowering thousands of men and women that find dignity and support at Working Wardrobes. There is no better environment to develop your career skills than with a non-profit organization whose sole mission is to help the underemployed/unemployed find the dignity of work.

Winter/Spring 2022 Internships

Human Resources & Volunteer Management Internship

The HR & Volunteer Intern will work directly with the Chief People Officer and Volunteer & Intern Manager on multiple facets of Human Resources including talent management, employee policy & procedures, recruiting initiatives and learning & development. This intern will stay updated on the latest labor laws including COVID related legislation. They will also receive hands-on work experience with recruiting both employee and volunteer support, launching a volunteer management system, and developing on-boarding training materials.

Marketing Internship

The Marketing Intern will work directly with the Public Relations Committee and supervised by the Marketing Manager. They will support the organization by working on marketing initiatives that reinforce Working Wardrobes development campaigns and events, communicating campaigns that drive revenue in our retail stores; and collateral/campaigns that promote the organization's mission/brand and attract donors and corporate partners.

Public Affairs/Government Relations Internship

The Public Affairs intern will work directly with the Public Affairs Committee and supervised by the Career Services Director. They will assist the organization in fostering partnerships with public entities and local government and political representatives. The intern will also conduct research on policies and potential funding streams that may positively impact the financial well-being of the organization.

Retail/Social Enterprise Business Internship

The Retail/Social Enterprise Business Intern will work directly with the Retail Team to provide assistance with research, data analytics of sales and customer information along with helping to research and compile future growth initiatives and strategies for our social enterprise business. They will be a part of a growing retail business that is the envy of thrift and consignment shops in Orange County.

Development Internship

The Development Intern will work directly with the Development Team to learn and support in areas of development, stewardship, relationship management, and nonprofit fundraising. The position will focus on assisting in a large project to overhaul our donor database. This individual will learn the ins and outs of our CRM (Customer Relationship Management) system used to engage with our donor base and help to streamline process and procedures to ensure efficiency while focusing on donor stewardship.

Benefits:

- Non-paid, academic credit
- Full access to workforce readiness training and one-on-one job coaching
- A professional business suit through our Wardrobe Center
- Opportunity to apply academic skills and knowledge in a non-profit workplace environment
- Hybrid virtual/in-person opportunity following all safety guidelines

For more details and to apply, email Bianca Herrera, Volunteer & Internship Manager at biancah@workingwardrobes.org