**JV Agency**

**Website:** [**https://www.jvagency.co/blog**](https://www.jvagency.co/blog)

**Send resume to**[**hq@jvagency.co**](mailto:hq@jvagency.co)

**PR Intern**

Description:

Seeking a dedicated, responsible, punctual, hard-working, unpaid intern with a ''can do'' attitude who takes direction well.

Assist with daily media pitching, press clippings, phone calls, preparation for the launch of upcoming projects, research, assist with preparing for music and project releases which include creating social media strategies, media outreach planning, copywriting (press releases, boilerplates, pitch emails), and working at events as needed, administrative work and any other duties as assigned.

Tasks:

• We are looking for an amazing intern, who can work 20 hours a week. This is a great opportunity to learn more about the music management, marketing and social media side of the music industry. Hours will vary based on the candidate's availability.

• Looking for someone who is social media savvy, to keep up socials and research social media influencers, music trends, etc.

• Establish relationships with influential leaders, trendsetters and tastemakers in order to secure outlets for artist marketing ideas, events and programs.

• Contribute to marketing, publicity and promotion for artists and their music.

• Assist with administrative needs for an artist manager.

• Establish relationships with activity committees, on-campus clubs, influential leaders, trendsetters and tastemakers in order to secure outlets for artist marketing ideas, events and programs

• Coming up with marketing and promotional ideas for campaigns

• Work alongside brands for artist partnership and assist the company with upcoming events.

This internship is currently remote due to COVID, however, we do have some in-person activities that if possible, we would want you to participate in.

QUALIFICATIONS & REQUIREMENTS:

• Must be in an accredited college or university

• Must be interested in publicity and music

• Must be able to work independently both in and outside of the office environment.

• Bring positive energy and creative ideas to the team

• Be a go-getter that works well independently

• Professional, timely and reliable

• Must have a working laptop and cell phone. (Mac is preferred but NOT required.)

• Must have good communication, writing, phone, and computer skills! MUST have good phone etiquette and take direction well. Proficiency in social media platforms (Facebook, Twitter, Instagram, Snapchat) required.

BENEFITS

• Exposure to a wide variety of projects

• Work remotely on select days

• Bonuses for special achievements, gift cards, and other fun perks

• Forward thinking and challenging environment that will enhance your skills

• \*\*\*NOTE: YOU MUST BE ENROLLED IN COLLEGE FULL-TIME AND ABLE TO INTERN FOR COLLEGE CREDIT TO APPLY FOR THIS INTERNSHIP. \*\*\*\*\*

IF YOU DO NOT MEET THIS REQUIREMENT PLEASE DO NOT SUBMIT. YOUR RESUME WILL BE AUTOMATICALLY DELETED.

**Social Media Intern**

Description   
Seeking a dedicated, responsible, punctual, hard-working, unpaid intern with a ''can do'' attitude who takes direction well. This is a great opportunity to learn more about the music management and digital marketing side of the music industry. Looking for someone who is social media savvy to keep up socials and research social media influencers, Spotify playlists, and music blogs. Establish relationships with activity committees, on-campus clubs, influential leaders, trendsetters, and tastemakers in order to secure outlets for artist marketing ideas, events, and programs. Contribute to marketing plans for singles and artists.

This internship is currently remote due to COVID, however, we do have some in-person activities that if possible, we would want you to participate in.

QUALIFICATIONS & REQUIREMENTS:

• Self-motivated, hard-working, and enthusiastic

• Have excellent verbal and written communication skills

• Flexible and able to prioritize own workload

• Excellent attention to detail

• Work well in a team environment

• Meticulous and tenacious about delivering the right results

• Previous experience of working within fixed processes

• Excellent problem-solving skills and ability to work around issues

• Passionate about music

• Outgoing creative thinker

BENEFITS

• Exposure to a wide variety of projects

• Work remotely on select days

• Bonuses for special achievements, gift cards, and other fun perks

• Forward thinking and challenging environment that will enhance your skills

• \*\*\*NOTE: YOU MUST BE ENROLLED IN COLLEGE FULL-TIME AND ABLE TO INTERN FOR COLLEGE CREDIT TO APPLY FOR THIS INTERNSHIP. \*\*\*\*\*

IF YOU DO NOT MEET THIS REQUIREMENT PLEASE DO NOT SUBMIT. YOUR RESUME WILL BE AUTOMATICALLY DELETED.

**Content Creator Intern**

Description:

Seeking a dedicated, responsible, punctual, hard-working, unpaid intern with a ''can do'' attitude who takes direction well.

Interns will be able to build their artistic portfolio and learn how to promote musicians through film and media. Looking for someone who can handle deadlines and quick turnaround times of editing videos, or designing. This is someone who will work closely with the digital marketing manage, and help assist in the creation of digital content.

Tasks:

• We are looking for an amazing intern, who can work 20 hours a week. This is a great opportunity to learn more about the music management, marketing and social media side of the music industry. Hours will vary based on candidate’s availability.

• Looking for someone who is social media savvy, to keep up socials, and research social media influencers, music trends, etc.

• Looking for someone who has experience with social media, graphic design, and softwares (like Photoshop).

• Contribute to marketing, publicity and promotion for artists and their music.

• Assist with administrative needs for an artist manager.

• Coming up with marketing and promotional ideas for campaigns

This internship is currently remote due to COVID, however, we do have some in-person activities that if possible, we would want you to participate in.

QUALIFICATIONS & REQUIREMENTS:

• Must be in an accredited college or university

• Must be interested in video design and music

• Must be able to work independently both in and outside of the office environment.

• Bring positive energy and creative ideas to the team

• Be a go-getter that works well independently

• Professional, timely and reliable

• Must have a working laptop and cell phone. (Mac is preferred but NOT required.)

• Must have good communication, writing, phone, and computer skills! MUST have good phone etiquette and take direction well. Proficiency in social media platforms (Facebook, Twitter, Instagram, Snapchat) required.

• Social media/web posting knowledge

• Extensive experience with Final Cut Pro, iMovie, Quicktime Pro, and Adobe Premiere

• Proficient Film skills

• **Knowledge of basic camera usage, lighting, and perspective in images**

BENEFITS

• Exposure to a wide variety of projects

• Work remotely on select days

• Bonuses for special achievements, gift cards, and other fun perks

• Forward thinking and challenging environment that will enhance your skills

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**Music Research Internship**

Description:

Seeking a dedicated, responsible, punctual, hard-working, unpaid intern with a ''can do'' attitude who takes direction well.

Interns will be researching on the internet, search engines, and social media. Research can include various topics such as: company information, spotify playlisting, phones numbers.

Tasks:

• We are looking for an amazing intern, who can work 20 hours a week. This is a great opportunity to learn more about the music management, marketing and social media side of the music industry. Hours will vary based on candidate’s availability.

• Looking for someone who is social media savvy, to keep up socials, and research social media influencers, music trends, etc.

This internship is currently remote due to COVID, however, we do have some in-person activities that if possible, we would want you to participate in.

QUALIFICATIONS & REQUIREMENTS:

• Must be in an accredited college or university

• Must be able to take directions well

• Must be able to work independently both in and outside of the office environment.

• Bring positive energy and creative ideas to the team

• Be a go-getter that works well independently

• Professional, timely and reliable

• Must have a working laptop and cell phone. (Mac is preferred but NOT required.)

• Must have good communication, writing, phone, and computer skills! MUST have good phone etiquette and take direction well. Proficiency in social media platforms (Facebook, Twitter, Instagram, Snapchat) required.

• High proficiency with Excel Spreadsheets

• Must be comfortable on the phone

BENEFITS

• Exposure to a wide variety of projects

• Work remotely

• Bonuses for special achievements, gift cards, and other fun perks

• Forward thinking and challenging environment that will enhance your skills

• \*\*\*NOTE: YOU MUST BE ENROLLED IN COLLEGE FULL-TIME AND ABLE TO INTERN FOR COLLEGE CREDIT TO APPLY FOR THIS INTERNSHIP. \*\*\*\*\*

IF YOU DO NOT MEET THIS REQUIREMENT PLEASE DO NOT SUBMIT. YOUR RESUME WILL BE AUTOMATICALLY DELETED.