Faculty Council minutes

May 10, 2017

1. Called to Order at 3:40 p.m.

2. Approval of the agenda. Approved.

3. Consent Calendar: Approval of revised Journalism Constitution. No objections. Passes.

4. Approval of Minutes

5. Reports

a) Dean’s Report

The Associate Dean position for CLA is almost over, 99% complete.

* 3.5% raise in July.
* Many faculty deferring retirement because of the raises.
* The revised number of tenure-track positions at the University is down from 50 to 40. There are 30 CLA requests.
* Starting June 20th the library is going to a new integrated catalog system. We can use our regular CSULB log-in number. Our searches will get 90% of the search engines that most people use.

b) Chair’s Report

* Great retreat. Our initiatives are out ahead, and often serving as models for others. We should be proud of CLA; thanks to our teams led by Beth, Dan, and Bron. Retreat notes are up on the FC website (some table notes still missing).
* Discussion of Ethnic Studies Task Force Report was very productive. Our faculty on the CSU level did a great job, and this is helping us to create a climate to enable us to reach the task force goals.
* Thanks to the election committee: Kate Chen, Marcy Lascano, Subrina Robinson and Theresa Gregor for their excellent work this semester.
* The deadline for us to respond to Chancellor’s request to provide feedback on Executive Order 1100 (on GE) is June 17th. The Academic Senate will have all of the faculty comments channeled through faculty councils, sent to the AS, and the AS Exec will compile it and send it on. A date will be set for interested CLA faculty to meet and provide comments.
* The search committee sent its recommendations about a week ago for the Associate Dean.
* Turned meeting over to Subrina Robinson for elections for the Executive Committee.

6. Elections

Executive

* Subrina moves to elect Misty Jaffe through acclamation. Chris Karadjov seconds it. Passes.
* Nominations for Vice-Chair – Subrina Robinson, and Chris Karadjov, Rene Trevino. Subrina is elected.
* Nominations for Secretary - Chris Karadjov, Rene Trevino, Lynda McCroskey. Rene is elected
* Nominations for Members-at-Large (2 members): Chris Karadjov, Barbara LeMaster, Lynda McCroskey. Chris and Barbara are elected.

7. BUDGET COMMITTEE, Chair Kevin Johnson reports.

The committee is bringing two recommendations:

**Recommendation regarding CLA’s External Release Time Policy**

*The CLA Budget Committee recommends using the Average Lecturer Rate as the Replacement Rate for the External Release Time policy rather than the Vacant Rate which has been past practice. Beginning fall 2017 all lecturer salaries will exceed the Vacant Rate. This will be reviewed annually by the Budget Committee in May of each year. Exceptions can be made to this policy during the grant clearance for small grants. The intent of this recommendation is to ensure a scholar’s ability to compete for a grant is not inhibited.*

* 1. Explanation: The vacant rate is less than the actual replacement rate. The college covers all of the costs of the difference between vacant and actual rates. The concern is about large grants that could cover this difference without a problem. The difference is about $1,000 between vacant and actual replacement rates. How can we not include smaller grants in this new procedure that cannot cover the difference? The intent is to not hamper scholars from doing their research. The language used intends to enable small research grants on a case-by-case basis to be able to use the vacant rate as decided by the dean.

Q: Does this only affects external grants?

A: Yes. AA gives us vacant rate.

The use of “small” is to show the intent of the new procedure.

Q: Did we consider putting in language of the intent of this new directive?

A: No. This will be reviewed each year by the budget committee.

**Motion**: to add the following: “The intent of this recommendation is to ensure that a scholar’s ability to compete for a grant.” Seconded, passes.

b. **Recommendation regarding RSCA/Small Faculty Grant Funding**

*The CLA Budget Committee recommends that all applications for Assigned Time and Small Grants for Faculty be ranked collectively by the CLA RSCA Committee. Other available funding must be disclosed in the application for Small Grants for Faculty along with how the other available funding may contribute to the Small Grants for Faculty project.*

Explanation: The dean explained that the previous provost allowed each college to decide how to allocate funds. It was not problematic before this past year where we had many more small grant proposals than RSCA proposals. If the committee ranks these as part of one integrated list, when we run out of money, the funds can be distributed according to ranked proposals, in both categories.

Suggested changes to the language are to clarify why people need to disclose their monies. In other words, say what money they have for a given project, and why they need additional money or RSCA.

Q: Is this about internal and/or external funding? We need to be specific about that.

Suggestion, please clarify what is meant by “ranked collectively”. Does it mean each person ranks each proposal, or that RSCA and small grants are ranked together? (The latter.)

The second proposal is tabled while the RSCA committee of this year discusses it, then brings it back to Faculty Council next academic year.

LeMaster moves the first recommendation with the amendment. Johnson seconds it. The motion passes unanimously.

8. Interim Directive of CLA Graduate Studies, Cory Wright

* Would like the interim Graduate Council to make recommendations about whether it is a standing council of Faculty Council, etc.
* The university is making a lot of changes. There are 19 programs spread over 14 departments.
* There is a new CLA website and that will include a Grad Studies page.
* Graduate research fellowship: there is one per college. This year it went to a student in Geography. The Hogar Scholarships went to 17 students. CLA garnered 5, or 30% of the overall recruitment scholarships. Only 7 departments applied. These used to be decided solely by Beth Manke, but this year were decided by a subcommittee of the Grad Council (currently a committee of the whole of all graduate advisors).
* There was discussion of what the Grad Council would look like. We have both faculty and staff serving as Grad Advisors or Coordinators. The summer will be used to talk with the graduate advisors and coordinators about how to constitute the committee.
* Cory’s list of duties include:
* Serving on the advisory board of the grad office in the library
* Overseeing Graduate success initiative and some of its sub-groups
* Working on the CLA website graduate pages conforming to the new university template.
* Reviewed all of the MA theses, about 30+ divided among Beth, Dan, and Cory. They have about one week to review all of them. Beth would like to have each of the theses read in full and commented on. (There are questions about how that is done regarding discipline-specific, or not, comments).

9. Curriculum Innovations team, Communications subcommittee report.

Nancy Martin reports that the team came to the retreat, and gave people a lot of opportunities to give valuable feedback. It included:

* Four years is not for everyone. We want to advise students on a timeline that is good for that student. The student should be informed and empowered. We do not want to say four years when the student does not want that.
* Make sure communication efforts reflect and account for the many types of diversity on campus.

Current team activities include:

1. working with ATLAS to provide cards with resources for faculty to hand out to students.
2. Providing milestone data to faculty

10. RTP COMMITTEE

Recommendations brought to the FC were:

* *Adding materials to files*
  + *Chair can say “yes” without consultation*
  + *“No” decision requires committee vote*
* *Recruitment:*
  + *Advertise assigned time (not known)*
  + *Advertise that subcommittees do not meet every time*
  + *Allow members to take AT in second semester of the second year of service or the following academic year.*
  + *Let faculty know they can be elected and defer service for one of 2 years (as in case of sabbatical)*

Notes taken by B. LeMaster, reviewed and formatted by M. Jaffe