**FACULTY COUNCIL MEETING MINUTES**

Wednesday, October 12, 2022

3:30-5:00 p.m.

AS 384

1. Call to Order
   1. Meeting called to order by Gwen Shaffer at 3:34pm
   2. In attendance: Gwen Shaffer (Journalism & Public Relations), Jolene McCall (International Studies), Emily Schryer (Human Development), Maddie Liseblad (Journalism & Public Relations), Kimberly Robertson (American Indian Studies), May Ling Halim (Psychology), Maricela Correa-Chavez (Psychology), Kim Kelly (Human Development – guest), Karissa Miler (Psychology), Margaret Kuo (History), Rajbir Judge (History), Debby Sneed (Classics), Crystal Yin Lie (Comparative World Literature), Ann Kim (Human Development – guest), Wayne Wright (Philosophy), Sam Coleman (Part-time lecturer representative), Gabriel Estrada (Religious Studies), Stephanie Hartzell (Communication Studies), Steven Rousso-Schindler (Anthropology), Jessica Brooks (Classics), Brett Mizelle (American Studies), Chris Rosales (Chicano & Latino Studies), Rezenet Moges-Riedez (ASL Linguistics & Deaf Cultures), Barbara LeMaster (Linguistics), Eileen Klink (English), Neilan Barnes (Sociology), May Ling Halim (Psychology), Rigo Rodriguez (Chicano & Latino Studies – Guest), Anand B. Commissiong (Political Science).
2. Approval of Agenda

Motion to approve by Jessica Brooks

Seconded by Crystal Lie

All in favor: unanimous

1. Approval of Minutes from September 7, 2022

Motion to approve by Steven Rousso-Schindler

Seconded by Jessica Brooks

All in favor: unanimous

1. Reports
   1. Dean’s report
2. The dean’s office has 3 main priorities: student success, faculty/staff success, and diversity, equity & inclusion.
3. Dean Thien is in the process of visiting each department and program in CLA to learn about the needs and priorities of every department or program.
4. There have been several changes to the CLA travel call. An email will be sent out shortly to outline these changes. Modifications include: a) Expanding the travel call to include more types of research activities or service to profession (e.g. convening a conference, representing at a conference as journal editor, or serving as a panelist); and b) With regards to Policy AB1887, the Provost has provided guidance that faculty can request an exception to the travel ban. Requests for exceptions will be approved on a case-by-case basis. A justification for the exception must be made, and cases will be reviewed by the dean.

*Question*: Does this amendment to AB1887 also apply to the fall term?

*Answer*: This amendment does not apply to the call for travel for the Fall 2022 semester. However, faculty who have been affected in Fall 2022, should contact Dean Thien directly to discuss.

1. Dean Thien reported that there is currently a decline in enrollment in both new applications and continuing students. The University is exploring options for expanding enrollment including enrolling a larger Fall cohort, and accepting more students in the Spring semester. The University is also recommending an increase in online course offerings. CLA views decisions about online offerings as being within departmental purview and dependent on the pedagogical needs of each program. However, it is recommended that (depending on course content and pedagogical needs), courses with multiple offerings offer sections in a variety of formats to meet diverse student needs.

*Question*: Can we get guidance from the dean’s office around how many classes departments should offer online, and how those classes should be allocated, and to whom. There are also potential equity issues involved for allocation of online classes to tenure/tenure-track faculty vs lecturers.

*Answer*: Each department in CLA should establish their own policies regarding online teaching depending on the pedagogical needs of the department.

It was suggested that the issue of equity in online teaching allocation be discussed at a future Chairs’ meeting.

1. There will be a call going out for a request for themes for the 2-year thematic cycle of funding endowed by former CLA Dean Dee Abrahamse. Past themes have included the “Understanding Borders” Initiative and human trafficking.
2. On November 9th, there will be an event to celebrate community in the CLA. This will be a tabling event that will take place in the upper quad. The goal of the event is to foster a sense of community in CLA, and to build connections between students and departments in CLA. There are already 15 student groups who have signed up for the event. The dean’s office is developing template flyers for the event that can be used by departments, programs, and student organizations. Music and food will be provided.
   1. Faculty Council Chair’s report/ introductions

In lieu of a Faculty Council Chair’s report there were self-introductions of all currently present member of faculty council.

1. New business
   1. Ad hoc Focused Research Awards in Diversity, Equity, and Inclusion (FRA-DEI) Review Committee Discussion of charge and review criteria (Crystal Lie and Debby Sneed)
      1. Crystal Lie and Debby Sneed reported on behalf of the Ad Hoc CLA FRA-DEI committee about the current status of the application process. October 21st is the deadline for applications. CLA has been allocated 2 awards, worth 15k each. Proposals can be 5 pages max. The proposals should be focused around one of 4 themes: EDI (Equity, Diversity, and Inclusion) campus programming, EDI campus information, EDI scholarship across disciplines, and EDI partnerships. Those who are interested can see the abstracts from last year on the website.

*Question*: In the original call there was a special emphasis on direct racial impact, and beach 2030 for application. Has this been incorporated into the rubric?

*Answer*: It has not been incorporated into the rubric but will be considered in reviewing applications.

*Question*: Will the rubric be sent out?

*Answer*: The turn-around time for the committee has been very short. The committee is still working on the rubric but should complete it soon and will send it out.

*Question*: Can projects be collaborative?

*Answer*: Yes – but collaborative projects will still receive the same amount of funding as non-collaborative projects.

*Question*: Do proposal have to be specifically programmatic?

*Answer*: No. Some themes are specifically connected to university programs but others are not.

* 1. Formation of Ad hoc Strategic Plan Liaison Committee

IST is establishing a 12 member task force consisting of 4 working groups each of which is focused on a different component of the Strategic plan (see minutes from September 7th Faculty Council meeting for a full summary of the report from IST). Faculty Council needs to establish an ad hoc committee to liaison with the task force.

Faculty council discussed the membership and charge of the Ad Hoc Strategic Plan Committee. The nature of the role and the workload of the committee were discussed and a description of the committee’s membership and charge was revised. The crux of the discussion focused around the burden of workload on the committee, the role of the committee in data collection, and the role of the committee with regards to the work being done by the IST working groups. As part of this discussion, the following description of the role of the Ad Hoc Strategic Plan Liaison Committee was drafted:

**The Committee is charged with the following:**

• Provide advice and guidance to the Equity Task Force on the development of College policies—including data collection efforts;

• Meet regularly with IST and the four work groups (comprised of Equity Task Force members);   
• Report findings and recommendations to Faculty Council during monthly meetings

**Membership of the ad hoc Strategic Planning Liaison Committee:**

• A total of four Faculty Council representative will serve on the ad hoc committee, with one seat reserved for a member of the IST (who simultaneously serves as a Faculty Council representative).

• Ad hoc committee members will serve for the remainder of the 2022- 2023 Academic Year

A call for nominations will go out soon for the Ad hoc Strategic Plan committee.

* 1. Discussion of recommending exception to membership rules for College RSCA and RTP Committees
     1. Vote on recommendation to the Dean

There is currently a lack of members on two important College-level committees: RTP and RSCA. Faculty Council has been asked to make a recommendation to allow an exemption for a one year period (2022-2023) for both of these committees to allow faculty members to: a) serve on both the department and CLA RTP committees, and b) allow two faculty members at the same rank from the same department to serve on the CLA RSCA committee.

There was a motion by Gabriel Estrada for a one year exemption to allow faculty to serve on both department and CLA RTP committees as long as no one person reviews the same file twice across both committees. This motion was seconded by Barbara LeMaster.

A friendly amendment was added by Wayne Wright who motioned that faculty members can serve on both the department and CLA RTP committees as long as no faculty member reviews the same file twice across both committees and no faculty member on the CLA RTP committee reviews any file from their own department. This motion with the friendly amendment was seconded by Barbara LeMaster.

This motion with the friendly amendment was voted on with 22 ayes, and 3 abstentions.

Gabriel Estrada motioned for a one year exemption to allow two faculty members at the same rank from the same department to serve on the CLA RSCA committee. This motion was seconded by Anand Commissiong.

This motion was voted on with 23 ayes and 2 abstentions.

* 1. Motion to adjourn at 4:55 by Rajbir Judge. Seconded by Barbara LeMaster.