**FACULTY COUNCIL MEETING MINUTES**

Wednesday, September 7, 2022

3:30-5:00 p.m.

Zoom link: <https://csulb.zoom.us/j/82883674031>

Meeting ID: 828 8367 4031

1. Call to Order
	1. Meeting called to order at 3:33 by Gwen Shaffer
	2. In attendance: Sandra Arevalo (Human Development), Nielan Barnes (Sociology, Guest), Azza Basarudin (WGSS), Jessica L. Brooks (Classics), Sam Coleman (Part-time Lecturer Representative), Anand B. Commissiong (Political Science), Maricela Correa-Chavez (Psychology), Gabriel Estrada (Religious Studies), Andre Harrison (Economics), Stephanie Hartzell (Communication Studies), Lily House-Peters (Geography), Kevin Johnson (Communication Studies), Barbara Kim (AAAS – guest), Barbara LeMaster (Linguistics), Matt Lesenyie (Political Science), May Ling Halim (Psychology), Maddie Liseblad (Journalism & Public Relations), Yuping Mao (Communication Studies), Adrià Martín-Mor (RGRLL), Tina Matuchniak (English), Jolene McCall (International Studies), Karissa Miller (Psychology), Ilan Mitchell-Smith (English and The Center for Medieval/Renaissance Studies), Rezenet Moges-Riedel (ASL Linguistics & Deaf Cultures), Aparna Nayak (RGRLL), Alice Nicholas (Africana Studies), Roberto Ortiz (Sociology), Thomas Reed (American Indian Studies), Christopher Rosales (Chicano & Latino Studies), Steven Rousso-Schindler (Anthropology), Jessica Russell (Communication Studies), Emily Schryer (Human Development), Gwen Shaffer (Journalism & Public Relations), Crystal Yin Lie (Comparative World Literature), Rajbir Singh Judge (History), Suzanne Wechsler (Geography), Wayne Wright (Philosophy)
2. Approval of Agenda
	1. Motion to approve by Gabriel Estrada
	2. Seconded by Maddie Lisebald
	3. All in favor: unanimous
3. Approval of Minutes from May 11, 2022
	1. Motion to approve by Jessica Brooks
	2. Seconded by Gabriel Estrada
	3. All in favor: unanimous
4. Reports
	1. Faculty Council Chair’s report
		1. This month’s Faculty meeting was held through Zoom in order to accommodate as many faculty representatives as possible. However, meetings will return to an in-person format starting in October.
		2. Thank you to all who self-nominated for college and university committees. There is still a need for Associate and Full Professors to serve on the College RTP committee.
	2. CLA Strategic Plan/Planning Support Team update (Yuping Mao)
		1. Yuping Mao reported on the current progress of the CLA Planning Support team. One of the key recommendations that came out of the CLA Strategic Planning process was the formation of a CLA Equity Task Force (EFT) to help facilitate the implementation of core solutions and key actions. The CLASP leadership team has developed an organizational structure for the formation of the EFT, as well as identified key goals for the task force.
		2. The EFT will consist of 4 working groups, each with a specific focus and key actions. Each working group will consist of 3 members and each team will be supported by 2 members of the implementation support team. The focus of each working group of the EFT is as follows:
			1. Liberal Arts and Quality Education. This working group will seek to position the Liberal Arts as central to a quality education at CSULB.
			2. Diversity, Equity, Inclusion, and Access Working Group. The goal of this group is to create a campus climate that values differences and well-being.
			3. The Faculty and Staff Workload Group. This team within the task force will focus on building and developing an institutional structure that equitably compensates, promotes, invests in, supports, and centers diverse staff and faculty labor, service, and expertise.
			4. Faculty Evaluations Working Group. This working group will focus on: a) creating evaluation processes that circumvent bias (race, gender, sexuality, linguistic, disability, citizenship, etc.) in teaching and employee evaluations and that promote equitable compensation and work-life balance, and b) building an institutional culture that supports, mentors, and adequately compensates lecturer faculty.
		3. A letter will go out soon inviting people to become involved. Faculty representatives are asked to share information about the EFT and encourage colleagues in their departments and program to continue participating in the process. If interested, the deadline for applications to be part of the EFT will be due by September 14th.
		4. A question was raised about the issue of office space for Assistant professors. Assistant professors are sometimes not being given sufficient lab space and being asked to share their office with one or two other colleagues. Should the issue of lab space be included under the mandate of the EFT and if so, under which working group?
		5. The CLASP leadership team stated that office space is an issue that could be taken up by Working groups 1 or 2 and they will discuss the issue in their meeting this week. However, this is also an issue that should be taken up by department chairs and program directors.
		6. Gwen Shaffer stated that Faculty council in its role as policy makers for CLA will also be forming task groups to work on these issues in collaboration with CLASP and EFT.
5. New business
	1. Call for nominations for Faculty Council Elections Committee
		1. Vote on nominees
			1. Tina Matuchniak (34 in favor, none opposed)
	2. Call for nominations for CLA Grade Appeals Committee (one member, one alternate)
		* 1. Jessica Russell for Member (34 in favor, none opposed)
			2. Anand Commissiong for alternate (34 in favor, none opposed)
	3. Discussion of formation of ad hoc committee on revising the CLA RTP policy document
		1. Barbara LeMaster reported that the University RTP document is currently being worked on and a draft should be complete by the end of the semester at which point it will be sent to Academic Senate.
		2. There was a discussion about whether we should wait until Senate approves the University RTP document before forming an ad-hoc committee to work on the CLA RTP policy documents as a college.
		3. It was decided that the ad hoc committee, although it may not be able to work on the CLA RTP documents until the University documents are approved, can serve to liaison with Academic Senate, keep Faculty Council advised of the development of the University documents, and lobby for amendments if necessary. A call for nominations for the ad hoc RTP committee will go out in October.
		4. Question: Can people serve on both the EFT and the ad hoc RTP committees?
		5. Answer from Gwen Shaffer: Yes, people can serve on both committees but only faculty representatives can serve on the CLA Faculty Council ad hoc committees.
	4. Dean Deborah Thien introduced Seiji Steimetz as Interim Associate Dean. The role of Interim Dean in this situation is being filled in a situation where the previous tenant of the role has vacated the position permanently.
		1. Seiji Steimetz gave a brief self-introduction, describing his own experiences in the California State System, affirming his belief in the mission of California State University mission, stating that it was an honor to serve.
		2. A BigPulse poll will be sent out to Faculty Representative to vote on the nomination of Seiji Steimetz to the role of Interim Associate Dean.
6. Other Business:
	* 1. Please let Gwen Shafer know if new department representatives are nominated so that we can maintain an accurate list of Faculty Representatives.
		2. There was a request that Dean Thien continue with the practice of presenting a Budget update at Faculty Council meetings. That request will be conveyed to Dean Thien.
7. Adjourn
	1. Motion to adjourn at 4:34pm by Gabriel Estrada
	2. Seconded by Aparna Nayak