**CLA FACULTY TOWN HALL MEETING AGENDA**

Wednesday, Dec. 7, 2022

3:30-5:00 p.m.

Anatol Patio and Conference Room, AS Building

1. Call to Order
   1. Meeting called to order by Gwen Shaffer at 3:41pm
   2. In Attendance: Gwen Shaffer (Journalism & Public Relations), Maddie Liseblad (Journalism & Public Relations), Azza Basarudin (WGSS), Jolene McCall (International Studies), Adrià Martín (RGRLL), Sam Coleman (Part-time Lecturer Representative), Nielan Barnes (Sociology), Crystal Lie (Comparative World Literature), Karissa Miller (Psychology), Rajbir S. Judge (History), Gabriel Estrada (Religious Studies), Emily Schryer (Human Development), Yuping Mao (Communication Studies), Stephanie Hartzell (Communication Studies), May Ling Halim (Psychology), Christopher Rosales (Chicanx/Latinx Studies), Rezenet Moges-Riedel (ASL Linguistics & Deaf Cultures), Steven Rousso-Schindler (Anthropology), Suzanne Perlitsh (Geography), Terie Bostic (Dean’s Office), Richard Marcus (International Studies), Mari Correa (Psychology), Rigo Rodriguez (Chicano & Latino Studies), Isabella Lanza (Human Development), Sandra Arévalo (Human Development), Ilan Mitchell-Smith (Center for Medieval & Renaissance Studies and English), Chris Karadjov (Journalism & Public Relations), May Lin (Asian American Studies), Kathryn Chew (CWL/CLSC/RST), Theresa Gregor (American Indian Studies), Thomas “TJ” Reed (American Indian Studies), Barbara LeMaster (Linguistics), Aparna Nayak (RGRLL), Lori Baralt (WGSS), Araceli Esparza (English), Yousef Baker (International Studies), Katherine McLoone (Comparative World Literature), Mary McPherson (Communication Studies), Deb Thien (Dean’s Office), Seiji Steimetz (Dean’s Office), Dan O’Connor (Dean’s Office)
2. Approval of Agenda

Motion to approve by Mary McPherson

Seconded by Aparna Nayak

All in favor: unanimous

1. Approval of Minutes from November 2nd

Motion to approve by Sam Coleman

Seconded by Gabriel Estrada

All in favor: 31 (5 abstentions)

1. Reports
   1. Dean’s Report:
2. Dean Thien reported that the budget looks pretty reasonable. There are sufficient funds for the Spring travel call.
3. With regards to enrollment, Fall 2022 looks good. Enrollment was slightly lower than fall 2021 by 4%. Spring 2023 enrollment is looking good particularly for lower division classes, meeting 90.7% of the target.
4. As previously announced, Dean Thien has been meeting with each department to gain insight into to the needs and priorities of the College. There is a lot of work to do. The discussions from this Town Hall meeting are a part of that work.
   1. Chair’s Report:
      1. PARC is now IPAC. It will consist of two subcommittees: a program and an institutional assessment subcommittee. There are two members needed for each subcommittee. Serving on the institutional assessment subcommittee has several requirements including the need to have served on the program assessment committee. Meetings are tentatively scheduled for Wednesdays bi-weekly. Please contact Gwen Shaffer for more information.
      2. The subcommittee has drafted revised RTP documents and sent them to Academic Senate for review and discussion next semester. The question is whether Faculty Council should wait to work on College RTP documents or work on it simultaneously. This is up for discussion.
      3. The two topics discussed in this Town Hall meeting may be a little contentious but that is why they are both important topics for to discuss.

*Question*: Where have these topics come from & why were they chosen?

*Answer*: These topics have come up in Strategic plan, Faculty Council, Dean’s search, etc.

*Question:* Is there a reason we are focusing on 6 units of reassigned time vs a 3/3 or even a 3/4 teaching load?

*Answer from Dean Thien:* Six units of reassigned is currently more financially viable than a 3/3 or 3/4 teaching load and is something that the dean’s office is interested in piloting. The criteria for 6 units vs 3 of reassigned time is something that would need to be determined and requires input from faculty. The Dean’s Office is also considering piloting a 12+3 (service credit) for lecturers in Fall 2023. The pilot would involve 4-6 lecturers.

*Question:* Would having some awards be worth 6 units of assigned time reduce the number of people getting RSCA?

*Answer from Dean Thien:* Quite possibly yes. There could be, for example, 80 three unit and 20 six unit awards rather than 120 three unit awards.

* 1. Report from Budget Committee (Chair Steven Rousso-Schindler)

1. Several questions came up in the last meeting that needed a little more information to answer. With regards to the question about SEF funding, approximately 700k was carried over from last year. Hopefully 300k will be held over for next year.
2. Can any faculty member obtain a detailed copy of the budget? Sometimes. The Dean’s office needs to have time to produce that budget because it is quite complicated.
3. How much does the CLA magazine cost? Approximately $641 to print and $5500 to mail them out.
4. When will the Spring travel call go out? Soon. That call will include both Spring and Summer travel.
   1. Report from the CLA Strategic Planning Committee update (Implementation Support Team representative Yuping Mao)
      1. The CLA Strategic Planning Committee Working Groups have been working on a variety of projects and initiatives. The Liberal Arts/Quality Education Working Group facilitated a discussion in the CLA Chairs meeting to discuss the CLA Strategic Plan and crafting CLA-wide Student Learning outcomes. The RTP working group hosted a forum to gather information from the faculty on college level RTP. The RSCA and workload group distributed a survey to gather research and service information from lecturers in the college. The Equity Task Force has been working on a number of the institutional policies and documents.
5. Town Hall meeting commenced. Attendees self-selected into various groups discussing two topics: 6 unit RSCA, and Student Learning Outcomes. For each group, a note taker was selected to keep track of points from the discussions. Note-takers were asked to send their notes to Gwen following the meeting.
6. Town Hall meeting adjourned at 5:04pm.