**California State University, Long Beach**

**College of Liberal Arts**

**Department of Philosophy**

**Graduate Assistant Position**

**Recruitment #:**  **20/21-GA-PHIL**

**Position: Graduate Assistant Openings in Philosophy**

**Effective Date: Fall Semester: August 17, 2020 to December 24, 2020**

**Spring Semester: January 19, 2021 to May 21, 2021**

**Salary Range: Salary ranges as follows (per month per semester)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GRADUATE ASSISTANT PAY RATES** | | | | |
| **Step 1**  (1st 2 semesters) | | | **Step 2**  (2nd 2 semesters) | **Step 3**  (3rd 2 semesters) |
| FT Base Rate | $3339.00 | Step 2=$3583.00 | | Step 3=$3825.00 |
| (20 hrs/wk=.5) | $1669.50 | Step 2=$1791.50 | | Step 3=$1912.50 |
| (10hrs/wk=.25) | $834.75 | Step 2=$895.75 | | Step 3=$956.25 |

**Minimum Qualifications:**

* + 1. 1. Active enrollment in a CSULB graduate program during the semester employed.
    2. 2. Demonstrated commitment to working successfully with an ethnically and culturally diverse campus community.
    3. 3. Demonstrated ability to learn, prepare, and perform assigned tasks.
    4. 4. Demonstrated ability to work cooperatively and professionally with faculty, staff, and other students.

**Desired Qualifications:**

1. Strong undergraduate and/or graduate GPA.
2. Classroom experience (e.g., supplemental instruction, tutorial work, or previous GA experience).

**Duties:**

Assist in the instruction and administration of courses. Attend course lectures, read and evaluate student papers, proctor examinations, perform individual and /or group tutoring, maintain student records, evaluate students’ assignments.

*CSULB seeks to recruit employees who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color. students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

**Required Documentation:**

1. Letter of application addressing qualifications for the position, as well as a statement affirming eligibility requirements are met.
2. SC-1 application form provided by the department (required of finalists).
3. Print proof of graduate enrollment listing courses and units.
4. Indicate preferences for course(s), instructor(s), and times, if applicable.

**Employment Requirements:** The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

**Application Deadline:** Reviews of applications will begin July 1, 2020, on a rolling basis. Application, required documentation, and/or requests for information should be addressed to:

Dr. Cory Wright, Graduate Advisor

Department of Philosophy

California State University, Long Beach

Long Beach, California 90840-2007

Phone # 562/985-2736

Cory.wright@csulb.edu

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*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*