California State University, Long Beach

College of Liberal Arts

**Department of English**

# TEACHING ASSOCIATE POSITION OPENING

**RECRUITMENT: 20/21-TA-ENGL-100**

**POSITION:** Teaching Associate – Department of English

**EFFECTIVE DATE:** Fall: August 17, 2020 - December 24, 2020

Spring: January 19, 2021 - May 21, 2021

**SALARY RANGE:** $668 to $695 per month, per 3-unit course, paid in six installments per semester.

**MINIMUM QUALIFICATIONS:**

* Candidates must be graduate students in good standing in the Department of English at CSULB.
* Bachelor’s degree (by time of appointment)
* Demonstrated potential for effective teaching.
* Demonstrated commitment to working successfully with a diverse student population.

**PREFERRED/DESIRED QUALIFICATIONS:**

* College work in Rhetoric, Composition, Teaching of English, or a related field.
* Experience in teaching or tutoring writing.

**DUTIES:**

Under direct supervision and guidance of the Teaching Associate Supervisor, **teach one section of English 100 (Composition).**

*CSULB seeks to recruit faculty who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

**REQUIRED DOCUMENTATION:**

* A cover letter stating intent of application, including the applicant’s career objectives, related background, and current e-mail address,
* Three current (dated within the last 3 years) letters of recommendation on official letterhead with original signatures (at least one of which MUST be from a reference outside of CSULB),
* Official transcript from institution awarding bachelor’s degree,
* A writing sample (maximum 12 pages), and
* Printout of graduate enrollment including courses and units.

Note: Finalists will be required to submit a signed SC-I Form and an official transcript (if not already submitted) and undergo a background check.

*The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**Applications and required documentation should be addressed to:**

Dr. Eileen S. Klink, Chair c/o Christopher Knight; Department of English; California State University, Long Beach;

1250 Bellflower Boulevard, Long Beach, CA 90840-2403

Inquiries should be addressed to Christopher Knight at [christopher.knight@csulb.edu](mailto:christopher.knight@csulb.edu) or 562-985-1369

**POSITION OPEN UNTIL FILLED** **(OR RECRUITMENT CANCELLED)**

**Application Deadline:** Review of applications to begin May 15, 2020 for Fall 2020 and Spring 2021

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*