CALIFORNIA STATE UNIVERSITY, LONG BEACH
ANTHROPOLOGY / Instructional Student Assistant 2020-2021

POSITION: Instructional Student Assistant – ANTHROPOLOGY

RECRUITMENT #: **20/21-ISA-ANTHROPOLOGY**

EFFECTIVE DATE: August 24, 2020 / Fall Semester (Contingent on Budget)
January 19, 2021 / Spring Semester (Contingent on Budget)

SALARY RANGE: $14.00 per hour. Up to 20 hours per week

MINIMUM QUALIFICATIONS: (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) BA or BS Degree in Anthropology

DESIRED/PREFERRED QUALIFICATIONS:
- Proficiency in online platforms such as Beachboard, Zoom or Canvas
- Proficiency in data / grade management systems such as Scantron or Excel.
- Able to communicate with faculty and undergraduate students in a professional manner.

DUTIES:
- Assist large lecture faculty with exam and assignment grading.
- Proctor online assignments and exams
- Assist large lecture faculty with resolving technical issues related to remote teaching

The Department of ANTHROPOLOGY at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

REQUIRED DOCUMENTATION: (1) A letter of application addressing all qualifications for the position. (2) Instructional Student Assistant Application Form.

POSITION OPEN UNTIL FILLED (or recruitment canceled). Review of applications will begin immediately.

APPLICATION DEADLINE: Monday August 17th. Applications should be directed to the attention of Dr. R. Scott Wilson, Chair, Department of Anthropology, at scott.wilson@csulb.edu and Anthropology Department Coordinator, Gabriele Anton at Gabriele.anton@csulb.edu .

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.