**California State University, Long Beach**

**College of Liberal Arts**

**Classics**

**Graduate Assistant Position**

**RECRUITMENT #: 21/22-GA-CLSC**

**Position: Graduate Assistant Openings in Classics**

**Effective Date: Fall Semester: August 17, 2021 – December 23, 2021**

**Spring Semester: January 20, 2022– May 20, 2022**

**Salary Range: Salary ranges as follows (per month per semester)**

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| **GRADUATE ASSISTANT PAY RATES** |
|  | **Step 1** (1st 2 semesters) | **Step 2** (2nd 2 semesters) | **Step 3** (3rd 2 semesters) |
| Full Time Base Rate | $3339.00 | $3583.00 | $3825.00 |
| 20 Hours per Week | $1669.50 | $1791.50 | $1912.50 |
| 10 Hours per Week | $834.75 | $895.75 | $956.25 |

**MINIMUM QUALIFICATIONS:**

(1) Active enrollment in a CSULB Graduate Program during the semester employed.

(2) B.A. degree in CLSC or related field.

(3) Cumulative GPA of 3.0 or higher in all courses at CSULB.

(4) Ability to communicate effectively with an ethnically and diverse campus community.

(5) Graduate students may not be employed for more than six semesters.

**DESIRED/PREFERRED QUALIFICATIONS:**

Candidates must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students.

**DUTIES:** Attend course lectures, read and evaluate student papers, proctor examinations, perform individual and /or group tutoring, maintain student records, evaluate student’s assignments, tasks as assigned by faculty. The Classics Program at California State University, Long Beach is committed to building a more diverse faculty, staff, and student body as it responds to the changing population and educational needs of California and the nation. We seek applicants and nominations from those who have experience in ways that effectively address individuals from historically underrepresented backgrounds.

*CSULB seeks to recruit faculty who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions.  CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

*Information on excellent benefits package available to CSULB faculty is located here:*

[*https://www2.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf*](https://www2.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf)

*The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**REQUIRED DOCUMENTATION:**

(1) A letter of application addressing the student’s qualifications for the position.

(2) SC-1 form is required of finalists.

(3) Proof of enrollment including courses and units.

**APPLICATION DEADLINE:** Review of applications to begin August 9, 2021. Application, required documentation, and/or requests for information should be addressed to:

Dr. Paul Scotton

Classics Program (MHB – 516)

California State University, Long Beach

Long Beach, California 90840-2409

562/985-2525

Paul.Scotton@csulb.edu

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*