POSITION: Instructional Student Assistant – Religious Studies

RECRUITMENT #: 22/23-ISA- R/ST

EFFECTIVE DATE: August 17, 2022 / Fall Semester (Contingent on Budget)
January 19, 2023 / Spring Semester (Contingent on Budget)

SALARY RANGE: $16.00 to $21.42 per hour. Up to 20 hours per week

MINIMUM QUALIFICATIONS: (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) Ability to communicate effectively and demonstrate commitment to working successfully with an ethnically and culturally diverse campus community. (3) Must be enrolled in a minimum of one (1) course in the semester of employment.

DESIRED/PREFERRED QUALIFICATIONS: Candidate must possess the ability to learn, prepare, and perform assigned tasks; work cooperatively, professionally with faculty, staff, other students and accept responsibility.

DUTIES: Assist instructors in concourse administration, which may include the following courses-related tasks: Attend course lectures, read and evaluate student papers, maintain/submit student records (e.g. grades) evaluate student assignments. Other course-specific tasks may be specified on the description of duties form.

The Department of Religious Studies at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

REQUIRED DOCUMENTATION: (1) A letter of application addressing all qualifications for the position. (2) Instructional Student Assistant Application Form. (3) Confirmation of current enrollment (Unofficial Transcripts).

POSITION OPEN UNTIL FILLED (or recruitment canceled). Review of applications will begin immediately.

APPLICATION DEADLINE: Applications should be directed to the attention of

Dr. Sophia Pandya, Department Chair
Department of Religious Studies
California State University, Long Beach
1250 Bellflower Blvd., MS-2409, MHB-619
Long Beach, California 90840-2409
562-985-7982
sophia.pandya@csulb.edu

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.