**California State University, Long Beach**

**College of Liberal Arts**

**Department of Journalism & Public Relations**

# PART-TIME LECTURER POSITION DESCRIPTION

**RECRUITMENT: 2023/24-PTL-JOUR**

**POSITION:** Part-Time Lecturer – Department of Journalism & Public Relations

**EFFECTIVE DATE:** Fall Semester: August 17, 2023 to December 22, 2023

Spring Semester: January 22, 2024 to May 24, 2024

**SALARY RANGE:** Commensurate with training and experience.

**REQUIRED QUALIFICATIONS:**

• M.A. degree in journalism, communications or related field, and/or exceptional experience and merit in an area of specialization

• Demonstrated potential for effective teaching at the university level

• Professional journalism or public relations experience

• Demonstrated commitment to working successfully with an ethnically and culturally diverse student population

**PREFERRED QUALIFICATIONS:**

• Evidence of peer recognition of accomplishments in the field

• Knowledge of technological advancements and/or trends in the area of specialization

• Record of ongoing professional growth, training or education beyond the last degree received

• Experience teaching in the CSU system

**DUTIES:**

Part-time lecturers teach one or more course sections and hold appropriate office hours. Part-time lecturers supplement full-time faculty. Openings vary from semester to semester based on enrollments, budget and curricular needs.

*CSULB seeks to recruit faculty who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions.  CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

*Information on excellent benefits package available to CSULB faculty is located here:*

[*https://www2.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf*](https://www2.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf)

**REQUIRED DOCUMENTATION:**

• A cover letter addressing the required and preferred qualifications including the specialized area(s) of instruction for which you are applying, career objectives, any related background information, etc.

• A résumé or *Curriculum Vita* including a current e-mail address

• Three current (dated within the last 3 years) signed letters of recommendation (at least one MUST be from an off-campus reference)

• A copy of transcript from institution awarding highest degree (e-transcript preferred)

• Signed SC-1 form

*A background check (including a criminal record check and telephone reference check with most recent employer) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.*

*The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**Applications, required documentation, and/or requests for information should be addressed to:**

Dr. Jennifer Fleming, Chair

Department of Journalism & Public Relations

California State University, Long Beach

Long Beach, California 90840-4601

Email: Jennifer.Fleming@csulb.edu

**POSITION OPEN UNTIL FILLED** **(OR RECRUITMENT CANCELLED)**

**Application Deadline:** Review of applications to begin June 1, 2023. Positions are filled on an as-needed basis.

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*