**California State University, Long Beach**

**College of Liberal Arts**

**Department of Romance, German, Russian Languages & Literatures (RGRLL)**

**TEACHING ASSOCIATE POSITION OPENING**

**RECRUITMENT #:**  **2024/25-TA-RGRLL**

**POSITION: Teaching Associate in the Department of Romance, German, Russian Languages & Literatures**

**EFFECTIVE DATE:** Fall Semester: August 19, 2024 to December 24, 2024 Spring Semester: January 21, 2025 to May 23, 2025

**SALARY RANGE: Salary ranges as follows (per month per semester)**

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| --- | --- | --- | --- |
| **TEACHING ASSOCIATE PAY RATES** | | | |
|  | **Step 1**  (1st 2 semesters) | **Step 2**  (2nd 2 semesters) | **Step 3**  (3rd 2 semesters) |
| Monthly Full Time Base Rate | $3579.00 | $3653.00 | $3726.00 |
| Monthly Base Rate Per 3-unit Course | $715.80 | $730.60 | $745.20 |

**REQUIRED QUALIFICATIONS:**

• B.A. degree in French, German, Italian, or Spanish.

• Cumulative undergraduate GPA of 3.0. Must be enrolled in a CSULB graduate program in French, German, Italian or Spanish.

• Demonstrated potential for teaching excellence

• Demonstrated commitment to working successfully with a diverse student population

**PREFERRED QUALIFICATIONS:**

• Previous training or teaching experience.

• Undergraduate course work in French, German, Italian, or Spanish.

**DUTIES:**

**•** In close consultation with the Language Program Coordinator, Teaching Associates teach courses in French, German, Italian, or Spanish.

**•** Prepare course related activities and evaluate student assignments.

**•** Hold office hours.

**•** Maintain and submit student records.

**•** Teaching Associates must attend all mandatory TA training sessions and maintain good academic standing in the department.

*CSULB seeks to recruit employees who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions.  CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

*Information on excellent benefits package available to CSULB faculty is located here:*

[*https://www.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf*](https://www.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf)

**REQUIRED DOCUMENTATION:**

**•** CV andcoverletter of application addressing the required and preferred qualifications and including research and career interests.

**•** Printout of graduate enrollment including courses and units.

**•** Three current (dated within the last 3 years) signed letters of recommendation (at least one MUST be from a professor who can attest to your language proficiency and work ethic).

**•** Applicants offered employment will be required to submit an SC- 1 application form provided by the department.

*The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**Applications, required documentation, and/or requests for information should be addressed to:**

Dr. Aparna Nayak, Chair

Department of Romance, German, Russian Languages & Literatures

California State University, Long Beach

Long Beach, California 90840-2007

Phone # 562-985-2670

Aparna.Nayak@csulb.edu

**POSITION OPEN UNTIL FILLED** **(OR RECRUITMENT CANCELLED)**

**Application Deadline:** August 1, 2024 and Spring Semester: January 1, 2025

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*